

NSPA Website to NCAGE Code Request Tool

1. From the NSPA website (<https://www.nspa.nato.int>) click “ePortal” under “OUR BUSINESS”.



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2. Click “Codification” under “Public Apps”.

The screenshot shows the NSPA Applications ePortal website. The browser address bar displays <https://eportal.nspa.nato.int/public/eportal.aspx>. The page header includes the NATO and OTAN logos, the text "NSPA APPLICATIONS EPORTAL", and the NATO Support and Procurement Agency (NSPA) logo. A navigation bar contains "Public Apps", "Subscriber Apps", "Contact", and "Français". A sub-menu under "Public Apps" shows "eProcurement" and "Codification" (highlighted with a red box). The main content area features a large graphic with the text "LandSys by LM Programme" and various acronyms: MLRS, Baseline, Configuration, ECP, Voting, Management, RFW, FDP, PzH2000, MEARS, ERR, CR, RFD, and NERVAS. Below this graphic are two columns of content: "Public Apps" and "Subscriber Apps". The "Public Apps" section includes "eProcurement" and "Codification". The "Subscriber Apps" section includes "AFSC" and "N@MSIS". A sidebar on the right titled "PUBLIC APPS" shows a navigation menu with "eProcurement" and "Codification" (expanded to show a screenshot of the NSCCEL Web 3.0 interface). Below the sidebar, there is a text block explaining the importance of codification for armed forces. At the bottom right, there is a "SUBSCRIBER APPS" section with "AFSC" and "AGS" listed.

Public Apps

eProcurement

The NSPA ePortal contains a new eProcurement module which in addition to an improved eBid application also hosts Future Business Opportunities – advanced notification of future large procurement opportunities and the ability to view and bid upon both Notices of Intent (NOIs) and Requests For Proposals (RFPs) for Infrastructure Projects.

Codification

The NATO Codification System (NCS) uses a single 13 digit NATO Stock Number (NSN) to identify an item (or group of functionally interchangeable items) according to its form, fit and function. The NCS enables global identification of materiel and spares allowing quick identification of replacements. This method of cataloguing facilitates equipment interoperability while reducing inventory and simplifying the procurement process.

Subscriber Apps

AFSC

The AFSC portal is an on-line business content management portal designed to support the Alliance Future Surveillance and Control (AFSC) community. Providing a secure means of sharing information within the AFSC community, the portal hosts a schedule of events and meetings, an electronic library, and technical

N@MSIS

The NATO @Electronic Materiel Support Information System (N@MSIS) is the on-line business portal for electronic Materiel Support Services currently supporting the two helicopter weapon systems NH90 and TIGER. It automates to the maximum extent possible the logistics processes agreed upon with the NSPA partners for the spare parts provisioning cycle

PUBLIC APPS

eProcurement

Codification

Because armed forces must maintain their equipment in a state of operational readiness to ensure the sovereignty of their nations, their equipment must be supported throughout its life cycle. Armed forces must realise savings by avoiding duplication and simplifying the logistics process. As a result, NATO nations have developed a common codification system whose data is incorporated in various tools. For more information about the NCS and those tools, go to www.nato.int/codification.

SUBSCRIBER APPS

AFSC

AGS

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3. Click "NCRT".

The screenshot shows the NATO Codification System (AC/135) website. The browser address bar displays <https://www.nato.int/structur/ac/135/welcome.htm>. The page header includes the NATO logo, the text "NORTH ATLANTIC TREATY ORGANIZATION THE GROUP OF NATIONAL DIRECTORS ON CODIFICATION (AC/135)", and a "Français" language option. A navigation menu contains items like "What's new?", "About AC135", "NCS Info", "Partners", "Products AC135", "e-Library", "Training", "Codification Tools", "Links", and "Contacts".

The main content area features a large banner for "NATO DATA EXCHANGE REDESIGN (NDER) To XML and beyond" with a "More Information here >>" link. Below this is a section titled "Codification - the Global Language of Logistics" with the URL www.nato.int/codification.

A grid of service tiles is displayed below, with the "NCRT" tile highlighted by a red border:

 NMCR NATO Master Catalogue of References for Logistics Subscribe Now !	The NATO Master Catalogue of References for Logistics (NMCR). Overall information on NMCR-WEB / NMCR-OFFLINE / NMCR-WEB Lite Trial version and subscription.
 NCRT NCAGE Code Request Tool	Public open tool to search, request and update the NCAGE codes for both NATO and non-NATO entities.
 NCL Name and Class Lookup	Multilingual public open public tool with the NATO approved Item Names and the Classification Groups & Classes.
	NATO Allied Committee 135, in charge of policy for NATO Codification, offers tailor made training courses to be held at NSPA, Luxembourg.

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4. Click "Request New".

The screenshot shows a web browser window with the URL <https://eportal.nspa.nato.int/Codification/CageTool/home>. The page features a blue header with the logo and the text "NCAGE Code Request Tool". Below the header, there are several search fields: "NCAGE Code", "Organization Name", "Country", "City", "Data Universal Numbering System", "Identification Number", and "Postal code", "Street". A "Search" button is located at the bottom left of the search area. On the right side, there are three informational boxes. The first box is titled "National NCAGE Contacts" and contains the text "Contacts are listed [here](#)." The second box is titled "You didn't find your organization NCAGE data record?" and contains the text "In case you didn't find the NCAGE code when filtering out your organization name, you can request a new NCAGE code. Click on the button below and simply follow the wizard." Below this text is a blue button labeled "Request New" which is highlighted with a red rectangle. The third box is titled "Video on how to register for the U.S. System for Award Management (SAM)" and contains a video thumbnail showing a group of people in an office setting.

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5. Follow instructions in the NCAGE Code Request Tool.

The screenshot shows a web browser window with the URL <https://eportal.nspa.nato.int/Codification/CageTool/request-new-cage>. The page title is "NCAGE Code Request Tool" and it features a blue header with a logo and navigation links for "EN" and "FR". The main heading is "Request New NCAGE Code" with the instruction: "Please follow the wizard below in order to request a new NCAGE code." The wizard consists of six steps:

- 1 Start: Country Check
- 2 Organization Data: General Information
- 3 Organization Data: Geographical Location
- 4 Organization Data: Postal Location
- 5 Organization Data: Contact Information
- 6 Organization Data: Additional Information

Step 1 is currently active. It contains the following text: "This application allows requesting NCAGE codes for the entities located at any country across the world except of USA, Italy and Great Britain. National Codification Bureaux of USA, Italy and Great Britain require submitting the NCAGE Code request via national web sites." Below this text are three dropdown menus labeled "Type of Entity*", "Other (Description)*", and "Country*". A blue "Next" button is positioned below the dropdowns.

--End of instructions--